

Regd.

Top Priority  
May/June 2010  
Examination Matter:

From

The Secretary,  
Haryana State Board of Technical Education,  
Bays No. 7-12, Sector-4, Panchkula

To

All the Principals of Govt./Govt. Aided/Self Financing Polytechnics

Memo No.: 2133 /HSBTE  
Dated: 16.3.2010

**Subject: State Board Diploma Examination is to be held in May/June 2010.**

The next State Board Diploma Examination will commence w.e.f. 06.6.2010. The schedule for various activities required to be followed prior to the start of the State Board Examination is as per detail given below:

1. Declaration of the results of State Board Examination held in Dec09/Jan10 w.e.f 12.3.2010 to 26.3.2010.
2. Receipt of application for rechecking/supplying of photocopy of evaluated answer-sheets through their respective principals upto 06.04.2010.
3. Declaration of amended results upto 16.04.10.
4. Any discrepancy in result should be intimated to HSBTE by respective Principal upto 16.04.2010.

**5. Schedule of submission of Permission cum admission (PCA) form:**

**Fee to be deposited in the "PNB A/C No. 0087000111223535 of S.B.T.E. Haryana".**

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|---|--|
| (i) Without late fee                                | 1.4.2010 to 12.4.2010                                      |
| (ii) With late fee Rs. 10/- (upto 7 days)           | 19.04.2010   |
| (iii) With late fee of Rs. 50/- (upto first 7 days) | 26.04.2010   |
| (iv) With late fee of Rs. 500/-                     | upto three working days prior to start of theory exam.     |
| (v) With late fee of Rs. 1000/-                     | upto three working days prior to start of candidates exam. |

**The permission cum admission forms including colored photos are to be properly checked and authenticated by the HOD and the Principal of the Institute to avoid impersonation cases in the Haryana State Board Diploma Examinations.**

**NOTE:**

\* Examination fees is to be collected and is to be deposited in the A/C of HSBTE as per schedule given above other wise concern Principal will be responsible for the same.

\*\* Principal of the institution must verify the eligibility of students appearing in the examination in order to avoid the ineligible candidate for appearing in the exams.

6. **Date of Practical Examination** **From 23.05.10 to 27.05.10**

7. **PCA Lists:**

**The list of students appearing in the examination along with original fee receipt and one photocopy of the fee receipt deposited in HSBTE account must be supplied to HSBTE office strictly upto 07.05.2010.**

The Principal of the Institute may kindly ensure that correct information is to be supplied in the PCA lists so that the examination could be conducted in a proper and smooth manner. One list is to be supplied year-wise, branch wise duly binded etc. complete in all respect. Detainees list must also be supplied along with hard copy and through E-mail.

8. **Compilation of result sheet & submission of sessional & practical awards to the HSBTE ONLINE upto 30.5.2010.**

Schedule of examination shall remain as per academic calendar available on website.

**All the Principals are requested to ensure that all these instructions are complied and implemented without any lapse. Moreover the whole staff of the Institute may be informed well in advance to abide these instructions so that any lapse may not occur during the examinations.**

DA: as above

**Controller of Exam  
For Secretary, HSBTE,  
Panchkula.**

Endst. No. 2134-36 /Exam.. Dated: 16.3.2010

1. A copy of the above is forwarded to the P.A. to D.T.E. for the kind information of W/D.T.E.
2. Additional Secretary

**Controller of Exam  
For Secretary, HSBTE,  
Panchkula.**