

Regd.

Top Priority May/June 2011 Examination Matter:
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From

The Secretary,
Haryana State Board of Technical Education,
Bays No. 7-12 , Sector -4, Panchkula.

To

All the Principals of Govt. / Govt. Aided / Self Financing polytechnics.

Memo No: 3233 /HSBTE

Dated: 08.04.2011

Subject: State Board Diploma Examination is to be held in May/June 2011

The next State Board Diploma Examination are scheduled to be held w.e.f. 16.05.2011 . The schedule for various activities required to be followed prior to the start of the State Board Examination is as detail given below:

1. Revised Schedule of submission of permission cum admission (PCA) form:
(Fee to be deposited in the “PNB A/C No. 0087000111223535 Of S.B.T.E Haryana”)
 - (i) Without late fee upto 25-04-2011
 - (ii) With late fee Rs.10/- upto 02-05-2011
 - (iii) With late fee of Rs.50/- upto 09-05-2011
 - (iv) With late fee of Rs.500/- upto 3 working days prior to start of theory exam.
 - (v) With late fee of Rs.1000/- upto 3 working days prior to start of candidates' exam.

The permission cum admission forms including coloured photos are to be properly checked and authenticated by the concerned HOD and the Principal of institute to avoid impersonation cases in the Haryana State Board Diploma Examinations.

Note:

- Examination fees is to be collected and is to be deposited in the A/C of HSBTE as per schedule given above other wise concerned Principal will be responsible for the same.
- Principal of the institution must verify the eligibility of students appearing in the examination in order to avoid the ineligible candidate for appearing in the exams.

2. Scheduled Date of Practical Examination

**From 02-05-2011
to 07.05.2011.**

3. PCA Lists:

The list of students appearing in the examination along with original fee receipt and one photocopy of the fee receipt deposited in HSBTE account must be submitted to HSBTE office latest by 11.05.2011.

The Principal of the institute may kindly ensure that correct information is to be supplied in the PCA lists so that the examination could be conducted in a proper and smooth manner. One list is to be supplied year-wise, branch wise duly binded etc. complete in all respect. Detainees list must also be supplied along with hard copy and through E-mail before the start of theory examination.

All the Principal are requested to ensure that all these instructions are complied and implemented without any lapse. Moreover the whole staff of the institute may be informed well in advance to abide these instructions so that any lapse may not occur during the examinations.

DA: as above

**Controller of Exam
HSBTE, Panchkula**

Endst. No 3234-39

/Exam

Dated :08.04.2011

A copy of the above is forwarded to the following for information & necessary action.

1. PA to DGTE for the kind information of W/ DGTE.
2. Additional Secretary, HSBTE, Panchkula.
3. Controller of Examination, HSBTE, Panchkula
4. Joint Secretary, HSBTE, Panchkula
5. Mrs. Suman Deep A.S. HSBTE, Panchkula
6. Guard File/ All Concerned

**Controller of Exam
HSBTE, Panchkula**